



BELKNAP COUNTY COMMISSIONERS  
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Chairman  
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Edward D. Philpot  
Vice-Chairman  
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Stephen H. Nedeau  
Clerk  
Meredith

## Commissioners Meeting Minutes January 9, 2013

Commissioner Philpot called the Belknap County Commissioners meeting to order at 7:34 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

**Introduction:** Ms. Shackett introduced Matthew Logue, the new Nursing Home Administrator to the Commissioners. The Board welcomed Mr. Logue and expressed they are very excited to have him as part of the County's Management Team. Mr. Logue informed the Commissioners that the State survey team was here last week and at their exit interview, there were 3 minor level deficiencies. He also reported that there would be no problem getting back into compliance on these issues. There were zero negative outcomes with the care of patients. Mr. Logue has not received the final report yet, but it will arrive within the required 10 days. Once it arrives, the County has 30 days to submit our written plan of correction. Commissioners would like to commend the whole staff at the nursing home for their quality work. It has been a challenging year and they have done a good job of producing top quality work and care to the nursing home and residents.

**Re-organization of the Board:** M/Nedeau to nominate John Thomas as the Chair of the Board. Commissioner Philpot asked for other nominations. M/Thomas to nominate Edward Philpot as the Vice Chair of the Board, S/Nedeau. Unanimous. **Motion carries.** (Thomas-Chair, Philpot-Vice Chair and Nedeau-Clerk)

**Approval of minutes:** M/Philpot, S/Nedeau to approve the 12/18/12 minutes and 12/18/12 nonpublic minutes as written. Unanimous. **Motion carries.**

**Grant Administrator:** Ms. Shackett gave the board a resume from Joia Hughes, Grant writing and Administration Consultant. There were 2 proposals submitted for the CDBG and Ms. Shackett recommends Ms. Hughes be awarded this. M/Philpot, S/Nedeau to accept the recommendation of the County Administrator to hire Ms. Hughes as the grant administrator for the CDBG CAP weatherization project. Unanimous. **Motion carries.**

**Sewer repair line:** One bid was submitted for this project even though a total of 6 companies came to look/inquire about the project. Dustin Muzzey recommends the bid be awarded to Bauen Corporation. Administrator Shackett concurs. M/Philpot, S/Nedeau to accept the recommendation of Mr. Muzzey and Ms. Shackett and award the bid to Bauen Corp at a cost of \$16,106. Unanimous. **Motion carries.**

**Correspondence:** There was a thank you letter from a residents family member's commending the staff at the Nursing Home for the quality of care that their parents received in their final years. They were very appreciative.

**Administrators report:** Ms. Shackett reported that PSNH sent a letter regarding a renewal license at Eastman Falls hydraulic plant. She has been in contact with the Town of New Hampton as they would be the ones potentially affected. Ms. Shackett has received 3 letters back from the towns in Belknap County who responded to the request to sign off acknowledging that the towns/city officials understand that LRMFA will be paid on their behalf thru the county. Ms. Shackett attended an affiliate meeting at the New Hampshire Association of Counties. The group was made up of County Administrators, Sheriffs and Superintendents of the county jails. They are discussing legislation on the powers of correctional officers. A subcommittee was formed and Ms. Shackett, Craig Wiggin and Daniel Ward will all be members. Ms. Shackett will keep the board posted on this.

**Commissioners Committee Reports:** Commissioner Thomas will attend a briefing from Economic Development Council on 1/11/13 at 7:30 AM. Commissioner Philpot and Commissioner Nedeau had nothing we to report on their respective agencies.

**Non Public Session:** M/Philpot, S/Nedeau to enter into nonpublic session per RSA 91-A: 3, II, (a) and (e). Commissioner. Commissioner Thomas did a roll call vote. Nedeau – Y, Philpot – Y Thomas - Y. Unanimous. **Motion carries.** The board entered into nonpublic session at 8:06 AM.

Nonpublic session concluded by unanimous vote at 8:20 AM and the Commissioners continued in public session.

No decisions were made in non-public session.

**Adjourn:** With no further business to come before the board, unanimous motion to adjourn at 8:21 AM.

Respectfully submitted,

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Angela A. Bovill  
Administrative Assistant